

New User Account Requirements

ALL ITEMS BELOW ARE REQUIRED BEFORE S6 CAN CREATE YOUR USER ACCOUNT

1. Account Creation Form
 - a. Complete the user portion of the S6 Account Creation Form located outside of our office on the wall.
 - b. Take the form to S2 and have them verify your background and clearance information.
2. DOD IA Awareness Training & Exam
 - a. Go to <https://ia.signal.army.mil/DoDIAA/default.asp>
 - b. Complete all 3 steps. You will receive a certificate at the end of the IA Training. This is not the correct certificate. You must complete step 3 and take the IA Exam.
 - c. Print copy of the DOD IA Awareness Exam and add it to your packet.
3. WNSF Training & Exams
 - a. Go to https://iatraining.us.army.mil/_usermgmt/login.htm
 - b. Register for Account.
 - c. Login and go to courses. Complete the 4 WNSF Courses.
 - i. Portable Electronic Devices and Removable Storage Media
 - ii. Phishing Awareness
 - iii. Safe Home Computing
 - iv. Personally Identifiable Information (PII)
 - d. As with the IA Awareness test, you will receive a certificate after completing the training. This is not the correct certificate. You must take and pass the Exam for each course.
 - e. Print Certificates and add them to your packet
4. Army Training & Certification Tracking System Account
 - a. Go to <https://atc.us.army.mil/iastar/login.php>
 - b. Register for account
 - c. Your IT level is: IT-III
 - d. Click “search for unit” and search for: 4-5 AMD BN.
 - e. Login to AT&CTS and select General User as your profile type.